



Initial Draft Budget for FP and GP Cttee 3/12/24

Introduction

Please find below a table showing:

- Each line of income and expenditure
- The budget set for 2024/25
- The projection for 2024/25 shared with Council in October
- Estimated 2025/26 Budget
- Narrative

At the bottom of the table is a precept estimate based on this budget – please note that we have not yet received the new Band D figure to use from North Yorkshire Council, so are currently using the 24/25 figure for Band D.

| Heading | Budget 2024/25 | Estimated Year End Position 31/3/25 | Budget 2025/26 | Notes on Figures |
|---------------------------|----------------|-------------------------------------|----------------|--|
| EXPENDITURE | | | | |
| <i>Staff Costs</i> | | | | |
| salaries | 250404 | 250000 | 266500 | Increases: ER NI £1500 Pay rise this year and next year £10000 Maintenance extra day £5000 - report about this to be brought to Council |
| training | 1100 | 1500 | 1500 | Keep £1500 based on 24/25 actual |
| <i>Administration</i> | | | | |
| stationery | 575 | 500 | 600 | Additional stationery costs so expect this to be £600 |
| photocopying | 625 | 1200 | 1000 | £1000 and manage use closely |
| recruitment | 0 | 619 | 1000 | Make £1000 to make sure we have a recruitment budget in case we need one. |
| postage | 475 | 600 | 600 | Keep £600 based on actuals for 24/25 |
| telephone/broadband/email | 3000 | 3000 | 3000 | 24/25 does show some underspend. Prudent approach is to set budget at £3000 again. |
| office equipment | 1000 | 1400 | 1000 | Will need some new IT equipment so set at £1000 |
| audit | 21700 | 21700 | 20000 | Keep at £20k with £10k to be carried over from this year so have £30k available. |
| subscriptions | 2900 | 2900 | 3000 | Keep at £3000 |
| It/hosted applications | 4625 | 4300 | 5000 | Suggest £5000 in case of price increase |
| website | 400 | 400 | 450 | May have price increase £450 |
| computer maintenance | 200 | 200 | 200 | Zero actual last 2 years – keep £200 just in case |
| insurance | 24000 | 11970 | 15000 | Not sure why budget so high. Actuals in 23/24 around £15000 and £12k this year – so suggest £15,000 |

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|----------------------------|-------|-------|-------|---|
| bank charge | 200 | 200 | 200 | Keep at £200 |
| Health and safety | 300 | 720 | 1000 | Suggest £1000 – more training or new equipment always needed |
| data protection | 35 | 35 | 40 | Annual fee paid - make £40 in case of price increase |
| travel | 500 | 200 | 200 | Keep at 24/25 actual of £200 |
| admin saving | -2125 | | | N/A |
| Room hire | 0 | 250 | 250 | Occasional need for meeting rooms where we have to pay – keep at £250 |
| <i>Civic and Cllrs</i> | | | | |
| mayor allowance | 1600 | 500 | 500 | Only £110 spent at 6 months but Christmas cards to be added – keep at £500 |
| councillor training | 550 | 300 | 550 | Keep at £550 – more work next year to ensure Cllrs are aware of training opportunities and are encouraged to take them up |
| civic reg | 500 | 1050 | 0 | Repairs completed ZERO |
| elections | 12000 | 6050 | 6000 | Keep a contingency of £6,000 just in case. |
| mayor board | 100 | 75 | 0 | ZERO |
| honorary citizenship | 100 | 0 | 0 | ZERO |
| plaques/pennants/gifts | 100 | 0 | 0 | No anticipated expenditure |
| hospitality | 500 | 0 | 0 | No anticipated expenditure |
| S137 | 150 | 0 | 0 | No anticipated expenditure [hold the general power of competence] |
| events | 2000 | 500 | 1500 | VE Day and Armed Forces Day |
| legal costs | 600 | 600 | 600 | KEEP AT £600 as a contingency |
| <i>Building management</i> | | | | |
| gas | 4000 | 5000 | 6610 | Gas prices are rising steeply – estimates obtained, and this is about the best we can do |
| electricity | 10000 | 21000 | 18133 | Estimate provided by utility broker |
| water rates | 3000 | 2000 | 2000 | Based on 24/25 |
| refuse collection | 500 | 718 | 750 | £750 based on 24/25 actual |
| hygiene contracts | 2000 | 1100 | 1200 | Use 24/25 actual and add £100 |

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|---------------------------|-------|-------|-------|---|
| ADT | 6500 | 17500 | 10000 | The £17.5k includes a disputed amount – estimate £10000. |
| Adt r and m | 2500 | 1300 | 1000 | Call outs reduced in 2024 |
| repairs and maintenance | 18000 | 26000 | 18000 | A number of maintenance items are needed as per the list discussed at JMC. No major items in 2025/26, but funding is being sought for some other projects. To help with the future, an increase in earmarked reserves is suggested below Also includes lift maintenance Decoration inside and out is also included. |
| cleaning hygiene supplies | 1500 | 3000 | 2200 | Average of last 2 years is £2000 – add 10% for price increases |
| fixtures and fittings | 1000 | 0 | 2000 | Expect some new lighting in 25/26 |
| air con | 6300 | 3000 | 3000 | Actuals around £3000 in last 2 years |
| heating system | 5250 | 6000 | 4000 | With repairs and new equipment in 24/25, reduce to £4k |
| <i>Other services</i> | | | | |
| allotments | 2600 | 1000 | 10000 | Allotments are in need of serious attention e.g. fencing costs of at least £5k |
| allotment fence cala beck | 1000 | 1000 | 0 | Added above |
| modern apprentice | 3500 | 0 | 0 | On hold |
| xmas lights | 10000 | 27000 | 20000 | Current arrangement has just finished 3 rd of 3 years – will look to get decent display for 2025 for around £20000 |
| notice board | 150 | 0 | 0 | zero |
| toilets | 5000 | 0 | 0 | Zero actuals for 2 years |
| wcs water charge | 43000 | 29000 | 30000 | Based on 24/25 actuals |
| war memorial | 250 | 270 | 250 | Some work so leave at £250 |
| harbour story board | 500 | 129 | 250 | Leave At £250 |
| twinning | 100 | 0 | 0 | Leave At ZERO |
| spa well maintenance | 1000 | 1000 | 1000 | No maintenance in 24/25 so will carry out works in 25/26 |

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|--|---------------|-------|---------------|--|
| neighbourhood plan | 5000 | 10000 | 5000 | Expenditure estimate – will carry over groundworks grant to cover this |
| xmas festival | 46500 | 50000 | 40000 | Event will be run as a 'breakeven' event so these costs are the same as the income – can make some savings on 2024 event |
| Expenditure not in budget: | | | | |
| east pier footbridge | 0 | 6000 | 6000 | WTC contribution to NYC payable annually - ADD THIS |
| devolution | 0 | 0 | 5000 | Professional costs to help take council's case forward |
| Increase earmarked reserves in case of extra building or allotment costs in the future i.e. a safety net | | | 40000 | Suggest this initial figure towards roof, electrics, boiler, election costs |
| TOTAL EXPENDITURE | 514900 | | 556083 | Increase of around £41k including the £40k increase in earmarked reserves |
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| | | | | |
| INCOME | | | | |
| other refunds | 4200 | 2000 | 2000 | Mirror 24/25 |
| other refunds PAG | 4200 | 2000 | 2000 | Mirror 24/25 |
| allotments | 1400 | 3000 | 2000 | £2100 in 24/25 so estimate similar amounts |
| ppm office rental | 2500 | 0 | 0 | I believe this arrangement has finished but am seeking clarification |
| xmas lighting NYC | 10000 | 10000 | 15000 | 15k confirmed in 2024 – fits criteria so expect same grant in 2025 |
| bank interest/loyalty | 150 | 50 | 100 | £30 at 6 months so put in £100 |
| pag commission | 600 | 600 | 600 | Leave at 23/24 amount |
| refunds lit and phil | 10500 | 8000 | 10000 | £8700 in 23/24 and relevant costs have risen since then |
| 60 % admissions | 47250 | 78000 | 75000 | £75k in 23/24 and further improvement this year but reduce to 75k next year to be on the safe side |

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|-----------------------------|-----------------|-------|-----------------|---|
| capital/heritage grants | 5000 | 49000 | 10000 | Tetrattech grant for 22/23; shared prosperity funding 24/25 Expect small grants in 2025 |
| xmas festival income | 52500 | 50000 | 40000 | Balances to the expenditure figure above |
| neighbourhood plan | 5000 | 10000 | 5000 | Balanced to the expenditure figure above |
| community donation toilets | 6000 | 3000 | 6000 | Based on latest figures, £3,000 too low and £6,000 looks reasonable |
| public toilets | 40000 | 20000 | 20000 | Danfo figure down to 17k for 2024 but actions being demanded to increase this. Also include £1000 school income here |
| TOTAL INCOME | 189300 | | 187700 | Slight decrease as some historic income has reduced |
| | | | | |
| SUMMARY AND PRECEPT: | | | | |
| Net expenditure | 514900 | | 556083 | |
| Net income | (189300) | | (187700) | |
| Increase reserves | | | 60000 | Looking at auditor recommendations it would be sensible to add £120,000 to reserves in the next 2 years |
| Figure to balance | 325600 | | 428383 | Increase of £105,783 including increase in Earmarked Reserves of £40,000 and the General Reserve of £60,000. |
| precept | 325600 | | 428383 | |
| Tax base | 4972.10 | | 4972.10 | Please note that new tax base figures will amend these figures when final budget is considered in January 2025 |
| Band D | 65.49 | | 86.16 | Increase of 31.6% |