



PANNETT PARK | WHITBY | YO21 1RE
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Dear Councillor,

13 November 2024

Your attendance is requested at a meeting of the **PANNETT ART GALLERY COMMITTEE** to be held in the Normanby Room, Whitby Museum, Whitby at **11:00am on Tuesday 19 November 2024** the agenda for which is set out below.

A Cowey

Anne Cowey
Deputy Clerk & Civic Officer

To: Councillors Mrs A Brown, Mrs H Coughlan, R Dalrymple,
Mrs E Mulheran, C Riddolls, Mrs S Turner and Mrs L Wild.

NOTICE OF MEETING – NOTICE OF MEETING – Public Notice of the Meeting is given in accordance with Schedule 12, paragraph 10(2) of the Local Government Act 1972

AGENDA

1. APOLOGIES

To receive apologies for inability to attend

2. DECLARATION OF INTERESTS

To declare any disclosable pecuniary interests or any other interests which members may have in the following agenda items and consider any dispensation requests.

3. PUBLIC PARTICIPATION SESSION

Standing Orders will be suspended for up to 15 minutes to allow members of the public to ask questions, make statements or give evidence about business items on the agenda (limited to 3 minutes per person).

4. MINUTES

To confirm as a correct record the minutes of the Pannett Art Gallery Committee held on 25 July 2024 (herewith)

5. CURATORS REPORT

A verbal report of the work and events carried out by Pannett Art Gallery will be given by the curator

6. FINANCE

i To receive and approve the income and expenditure to the end of October 2024

ii To approve the purchase of two relief sculptures by Oliver Sheppard an associated artist to the Staithes Group of Artists (£400.00 funding received from George Bednar).

iii to approve the purchase of environmental monitoring equipment (£2200.00 plus annual subscription – funding obtained)

7. ACCREDITATION

To consider and receive information regarding Pannett Art Galleries Accreditation submission

8. EXHIBITION PROGRAMME 2025-2026

To be circulated at the meeting.

WHITBY TOWN COUNCIL

Minutes of the meeting of the **PANNETT ART GALLERY** Committee conducted on **Tuesday 25 July 2024** at 11am in the Normanby Room, Whitby Museum, Pannett Park, Whitby.

Present: Councillors Wild (Chair) and A Brown, R Dalrymple, and C Riddolls

Also: A Cowey - Deputy Clerk and H Berry – Curator.

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119/24 APOLOGIES FOR ABSENCE

Apologies for inability to attend were received from Councillors Coughlan, Mulheran and Turner.

MOVED by Councillor Dalrymple, seconded by Councillor Brown

RESOLVED that the above apologies are received.

120/24 DECLARATION OF INTERESTS & REQUESTS FOR DISPENSATION

There were no declarations of interest.

121/24 PUBLIC PARTICIPATION

No public participation

122/24 MINUTES

MOVED by Councillor Dalrymple, seconded by Councillor Brown

RESOLVED unanimously that the minutes of the Pannett Art Gallery Committee held on the 16 July 2024 having been circulated be taken as read and signed as a correct record of the meeting

123/24 POLICIES

The following Policies were considered:

- Forward Plan including Key Aims and Delivery Programme 2024-26 Policy
- Audience Development, Diversity, Inclusion and Access Plan
- Collections Development Policy
- Collections Documentation Policy
- Collections Care and Conservation
- Access Policy
- Care and Conservation Policy
- Documentation Plan

MOVED by Councillor Dalrymple. seconded by Councillor Brown

RESOLVED unanimously that the Forward Plan is approved and adopted by the Pannett Art Gallery Committee including the Statement of Purpose

MOVED by Councillor Riddolls. seconded by Councillor Brown

RESOLVED unanimously that the above Collection Development Policy is approved and adopted by the Pannett Art Gallery Committee

MOVED by Councillor Dalrymple. seconded by Councillor Brown

RESOLVED unanimously that the Collection Documentation Policy is approved and adopted by the Pannett Art Gallery Committee

MOVED by Councillor Riddolls. seconded by Councillor Dalrymple

RESOLVED unanimously that the Care and Conservation Policy is approved and adopted by the Pannett Art Gallery Committee

MOVED by Councillor Brown. seconded by Councillor Dalrymple

RESOLVED unanimously that the Access Policy approved and adopted by the Pannett Art Gallery Committee

MOVED by Councillor Brown, seconded by Dalrymple

RESOLVED unanimously that the Documentation Policy is approved and adopted by the Pannett Art Gallery Committee

MOVED by Councillor Dalrymple. seconded by Councillor Riddolls

RESOLVED unanimously that the Audience Development, Diversity, Inclusion and Access Plan, approved and adopted by the Pannett Art Gallery Committee

MOVED by Councillor Dalrymple. seconded by Councillor Riddolls

RESOLVED unanimously that the Recording Practices Plan is, approved and adopted by the Pannett Art Gallery Committee

MOVED by Councillor Dalrymple, seconded by Councillor Riddolls

RESOLVED unanimously that Clare Hunt is approved as Pannett Art Galley's Mentor.

